

# HCSD ONLINE REGISTRATION INFORMATION FOR THE **2023-2024** SCHOOL YEAR

## When can I register my child for school?

- A.** Online registration for the 2023-24 school year will open on July 18, 2023, through August 1, 2023, for all **NEW** and **RETURNING** students in the Harrison County School District. Only the parent(s) or legal guardian(s) of the student may register their child for school.

**The registration link on the HCSD website will be active starting July 18.**

## How do I get started?

- A.** For **RETURNING** students, HCSD will send email notifications to parents/guardians prior to the registration window with instructions on how to proceed with the registration process.
- For **NEW** students, just click the 2023-24 student registration link on the HCSD website starting July 18, 2023. Complete the online registration form and submit it. The forms are in both English and Spanish.

## Do I need to set up a PowerSchool account to register my child?

- A.** Parents of **RETURNING** students who already have a PowerSchool account can start the registration process starting July 18, 2023. Please contact your child's school on or after July 18, 2023, if you do not have your login information. If an account has not been set up, parents may visit the HCSD website and follow the registration link starting July 18, 2023.
- Parents of **NEW** students will need to create a PowerSchool enrollment account to start the registration process. The instructions are on the registration link that will go live starting July 18, 2023.

## Do I need a Snapcode to register my child for school?

- A.** Parents of **RETURNING** students must enter a Snapcode to get started. Snapcodes will be emailed to parents prior to the registration window.
- If your email address has changed, you will need to contact your child's school on or after July 18, 2023, to get the registration information. If you use the PowerSchool parent portal to register for school, the Snapcode should already be linked to your child's name.

- Parents of **NEW** students do not need a Snapcode to register for school.

### **What if I don't receive a Snapcode via email?**

- A.** If you do not receive a Snapcode through email before the registration timeline, you may contact your child's school on or after July 18, 2023, for assistance.

### **What if I moved & the registration form does not show my child's new school?**

- A.** For **RETURNING** students, if your address has changed and the name of your child's previous school appears on the registration form, continue with the registration process, then contact your child's new school on or after July 18, 2023, to notify the staff of the correct address.

### **What documents do I need for registration?**

- A.** Parents of **NEW** students must provide two (2) acceptable proofs of residency, a certified copy of the child's birth certificate, and Mississippi Certificate of Immunization Compliance Form 121. A child must be six years of age (Kindergarten--five years of age) on or before September 1 to enroll for the upcoming school year.
- **RETURNING** students will only need to provide two (2) acceptable proofs of residency.

### **What proof of residency documents are acceptable?**

- A.** ONLY one document from **GROUP 1** and one document from **GROUP 2** will be accepted for verification of residency:

#### **GROUP 1:**

- Mortgage Statement (Dated within the last 30 days)
- Property Tax Form
- Filed Homestead Exemption
- Apartment or Home Lease
- Military Housing Lease
- Government Issued Photo ID

#### **GROUP 2:** Utility bill that is dated within the last 30 days:

- Electric
- Gas
- Water

- Cable
- Military Housing Residence Form

**IMPORTANT: ADDRESSES ON ALL SUBMITTED DOCUMENTS MUST MATCH!**

### What if I don't have any documents in **GROUP 1**?

- A. An affidavit of residency must be completed, signed, and notarized by the homeowner or lease holder in the presence of school officials.

### When can I submit my proofs of residency?

- A. Proofs of residency will be accepted by schools from July 18 – August 1, 2023. Please check with your child's school for the office operating hours.

### How do I submit documents?

- A. **NEW** and **RETURNING** students may submit documents at their child's school starting July 18, 2023.
- Only parents of **RETURNING** students may upload proof of residency documents during online registration.

### Does my child need vaccinations?

- A. All **NEW** students must be up to date on vaccinations and will be required to submit a Mississippi Certificate of Immunization Compliance Form 121. The form may be obtained through the Harrison County Health Department or from your healthcare provider.
- You can also print your Form 121 from your home computer. Register with the MyIR system at <https://myirmobile.com/> to get started. Contact the Mississippi Department of Health <https://msdh.ms.gov/MyIR> or call [1-877-978-6453](tel:1-877-978-6453) if you need further assistance.

### Are there special vaccination requirements for incoming 7th graders?

- A. All students who are entering the seventh grade in the upcoming school year must have a record of their Tdap vaccination.

### What are the document requirements for kindergartners?

- A. Parents of kindergartners will be required to provide two (2) acceptable proofs of residency, a certified copy of their child's birth certificate, and Certificate of Immunization Compliance Form 121.

## Where can I find the school supply list?

- A.** All kindergarten students in HCSD will receive a free backpack and school supplies that will be donated by Keesler Federal Credit Union. The distribution date and other information will be announced by your child's school at a later time. This link on the HCSD website has additional details about the program: [Post Details | Harrison County School District \(parentsquare.com\)](#).
- For students in grades 1st-12th, the supply lists will be provided by the schools. Supply lists can also be found on the HCSD website through this link: [SCHOOLS - Harrison County School District](#).

## When will school registration close?

- A.** The last day to register for the 2023-24 school year in HCSD is August 1, 2023. Completing early registration will allow schools time to prepare class schedules for each student. School registration will reopen on August 7, 2023.

**IMPORTANT: STUDENTS MUST COMPLETE REGISTRATION BY AUGUST 1, 2023, TO ATTEND CLASSES ON THE FIRST DAY OF SCHOOL!**

## When is the first day of school for 2023-24 in HCSD?

- A.** The first day of school in the Harrison County School District is August 4, 2023.
- Be sure to keep track of important dates and events throughout the school year by printing the 2023-2024 school calendars that are posted on the HCSD website: [CALENDAR - Harrison County School District](#).

## Can I register my child on the first day of school?

- A.** Registration will not be taking place on the first day of school – August 4, 2023.

## When will school registration reopen?

- A.** Registration will reopen for all HCSD students on August 7, 2023.